



**W.E. GREER LTD.**

"OUR REPUTATION IS SPOTLESS"

# SANITATION CITATION TRAINING GUIDE



**SPORTS FLOOR  
RUBBER SPORTS FLOOR  
CLEANING PROCEDURES**



# PROFESSIONAL TIPS

- ➲ Use the right equipment for each task and maintain the equipment in accordance with manufacturers directions.
- ➲ Clean up spills, stains and tracked-in deposits promptly, for safety and to save work later.
- ➲ Place “Wet Floor” caution signs when working on floors and leave out until floors are dry.
- ➲ Use floor mats at entry ways and keep them clean; they can trap most dirt and soil before it hits your floor.
- ➲ Label mops separately for each task (“Stripping”, “Finishing”, Cleaning”). Rinse them out thoroughly after each use and hang them to dry.
- ➲ Rinse out mop buckets and wringers thoroughly after each use.
- ➲ Change dust mop heads frequently and hang them for storage rather than storing them standing up.
- ➲ Replace floor machine pads when they become loaded. Turn over pads frequently during use and always wash them after use. Hang them to speed drying and maintain their shape.
- ➲ Remove pads and pad holders before storing floor machine.

# MOVING DEBRIS (perform at least daily)

## EQUIPMENT REQUIRED:

A vacuum or a dust mop, and a microfibre mop pad and handle.



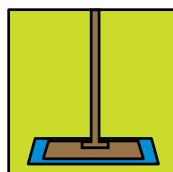
## PROCEDURE:



Vacuum or dust mop the floor thoroughly.

## HELPFUL TIPS:

- It is important to remove debris regularly, as soil could damage a rubber floor over time.



Damp mop with a microfibre mop pad, changing pads as required.

- Store microfibre mop pads rolled up with the microfibre facing out in a bucket filled with water, and as mop pads become soiled, replace with a new one.

# USING MICROFIBRE MOP PADS

## EQUIPMENT REQUIRED:

Microfibre mop pads, microfibre mop handle, and bucket.



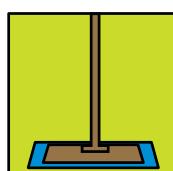
## PROCEDURE:



Roll up clean microfibre pads with microfibre side facing outwards. Place the rolls on their ends in a bucket, and fill with clean water.

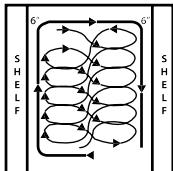
## HELPFUL TIPS:

- Microfibre mops are made of fibres thinner than a human hair, and are able to get into tiny cracks and crevices, making them ideal tools to damp mop the surface of sports floors.



Wring out a microfibre pad, and place on the floor with microfibre down. Attach the mop handle to the pad.

- Store microfibre mop pads rolled up with the microfibre facing out in a bucket filled with water, and as mop pads become soiled, replace with a new one.



For best results, use the mop in a figure-8 motion. As the pad becomes soiled, remove the pad, place to the side for laundering, and reapply a fresh mop pad.

- Microfibre pads should only be used once before laundering. The purpose is to keep from resoiling the water by dipping a dirty pad back into the clean water bucket.
- When laundering microfibre mop pads, do not use bleach or fabric softener, as these products can damage the microfibres.

# **WASHING THE FLOOR**

## **(perform at least once per week)**



### **EQUIPMENT REQUIRED:**

Wet floor signs, vacuum or dust mop, mop and bucket, autoscrubber or floor machine, and Airx 66.

### **PROCEDURE:**



Set out barriers or wet floor signs to isolate the floor area during the washing process.



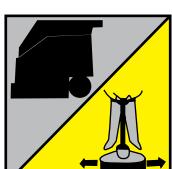
Vacuum or dust mop the area thoroughly.



Dilute Airx 66 with water at a ratio of 1:256, and add the solution to a bucket.



With a mop and bucket, liberally apply the solution to the floor. Allow the solution to sit on the floor for 5 to 10 minutes.



Using a red pad on an autoscrubber or low speed floor machine, scrub the floor in multiple directions. If using an autoscrubber, make sure the vacuum pickup is off.



Turn on the vacuum pickup on the autoscrubber, or use a wet/dry vacuum to pick up the solution.



Rinse the surface with clean water, and repeat until all the residue has been removed. Allow surface to dry thoroughly before allowing traffic back on the floor.

### **HELPFUL TIPS:**

- ➲ Barriers will keep patrons from resoiling the floor before giving the floor a chance to dry, as well as keep them safe from slips and falls.
- ➲ Rubber sports floors can be cleaned with a mop and bucket, but using an autoscrubber produces far better results.
- ➲ Cleaning products used on a rubber sports floor should have a neutral pH.
- ➲ Rubber floors have a tendency to “grab”, so when washing a floor, it is important to keep the surface well wetted. Do not use the wringer on the bucket. Simply tamp the mop to remove excess solution before applying.
- ➲ If using a floor machine, ensure that it is a low speed (<300 rpm) machine.
- ➲ When possible, use an autoscrubber, as it produces the best results.
- ➲ Make sure you are using fresh clean water for rinsing. If residue is left on the floor, it may cause streaking or white marks.

# FLOOR RESTORATION

## (perform approximately every 2-3 years)

### EQUIPMENT REQUIRED:

Wet floor signs, vacuum or dust mop, an autoscrubber, and Deep Scrub.



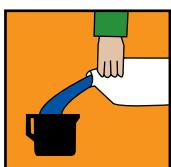
### PROCEDURE:



Set out barriers or wet floor signs to isolate the floor area during the restoration process.



Vacuum or dust mop the area thoroughly.



Dilute Deep Scrub with water at a ratio of 1:40, and add the solution to an autoscrubber.



Apply the solution liberally with an autoscrubber. Make sure that the vacuum pickup is off. Allow the solution to sit on the floor for 7 to 10 minutes.



Using a red pad on the autoscrubber, scrub the floor in multiple directions.



Turn on the vacuum pickup on the autoscrubber and pick up the solution.



Rinse the surface with clean water, and repeat until all the residue has been removed. Allow surface to dry thoroughly before allowing traffic back on the floor.

### HELPFUL TIPS:

- ➲ Barriers will keep patrons from resoiling the floor before giving the floor a chance to dry, as well as keep them safe from slips and falls.
- ➲ Because there are different types of rubber sports floors, it is important to test a small inconspicuous area of flooring with the products you intend on using for cleaning and maintenance to ensure you will be getting the results you expect.
- ➲ Cleaning products used on a rubber sports floor should have a pH as close to neutral as possible, falling within a range of 7 to 9. Chemicals which have a pH of less than 2 and more than 12 should never be used.
- ➲ Rubber floors have a tendency to “grab”, so it is important to keep the surface well wetted. If you notice the floor drying in an area, it should be rewetted immediately.
- ➲ Before performing cleaning or maintenance steps, you should remove all equipment possible, particularly those items that may cause rust stains upon contact with water. Do not allow water to pool under unmovable equipment.
- ➲ By using matting systems at building entrances, or encouraging indoor footwear only on your rubber flooring, you will decrease the amount of cleaning you must perform and increase the life of your rubber sports floor.
- ➲ Make sure you are using fresh clean water for rinsing. If residue is left on the floor, it may cause streaking or white marks.

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