



	STEP 1	STEP 2	STEP 3	STEP 4	STEP 5	STEP 6	STEP 7	STEP 8	STEP 9
ENTRANCE & HALLWAYS	Remove and clean all mats.	Service waste receptacles. High dust. Dust mop floors.	Clean windows using Rain Glass Cleaner (diluted 1:32).	Clean and polish metal.	Set out Wet Floor signs.	Using Red Rock (diluted 1:256) wash floors.	When floor is dry, remove Wet Floor signs.		
WASHROOMS	Set out the Washroom Closed and Wet Floor signs.	Apply Sunrise (diluted 1:64) to all urinals and toilet bowls. Let stand. When required, substitute Hurricane (diluted 1:5)	Check dispensers and fill as required. Empty garbage. High dust.	Clean mirrors with diluted Rain Glass Cleaner (1:32) .	Spray all sinks and counters with Sunrise (1:64). Let stand.	Using Sunrise (1:64), spot clean all walls and partitions.	Using bowl swab, clean all urinals and toilet bowls. Flush. Clean exteriors with Sunrise (1:64).	Wipe off all sinks and counter tops.	Using Sunrise (1:64), damp mop floor. When floor is dry, remove floor signs.
CLASSROOMS	Set out Wet Floor signs.	Empty garbage. Dust as required.	Clean boards as required and with appropriate tool and cleaner.	Wipe down desks with Sunrise (1:64).	Vacuum carpeted floors. Dust mop non-carpeted floors.	Wash non-carpeted floors with Red Rock (1:256).	When floor is dry, remove Wet Floor signs.		
CAFETERIA & LUNCH AREAS	Remove debris from floors, tables, etc.	Empty garbages. Dust as required.	Using Sunrise (1:64), wipe down chairs, tables and food contact areas.	Vacuum carpeted flooring.	Set out Wet Floor signs. Wash non-carpeted floors with Red Rock (1:256).	When floor is dry, remove Wet Floor signs.			
SHOWER & LOCKER ROOM	Set out Wet Floor signs.	Sweep Floors. Check dispensers and fill as required. Empty Garbages.	DAILY		WEEKLY		AS REQUIRED		
			Using Hydrofoamer, foam showers with Sunrise (1:64) Scrub and rinse.	Using Sunrise (1:64), wash floors.	Using Hydrofoamer, foam showers with Tornado (diluted 1:32). Scrub and rinse.	Using Sunrise (1:64), wash floors.	Using Hydrofoamer, foam showers with Hurricane (diluted 1:10). Scrub and rinse.	Using Sunrise (1:64), wash floors.	When floor is dry, remove Wet Floor signs.
SAFETY TIP: WEAR SAFETY GLASSES, RUBBER GLOVES AND ALL NECESSARY SAFETY EQUIPMENT									
GYMNASIUM	Dust mop.	Set out Wet Floor signs.	DAILY Using Red Rock (1:256), wash floors.	AS REQUIRED To remove heavy soils, clean with WATERLESS CLEANER .	When floor is dry, remove Wet Floor signs.	CAUTION: DO NOT OVER WET GYM FLOOR!			



NOTE: See appropriate Floor Care chart for complete floor care and maintenance information.